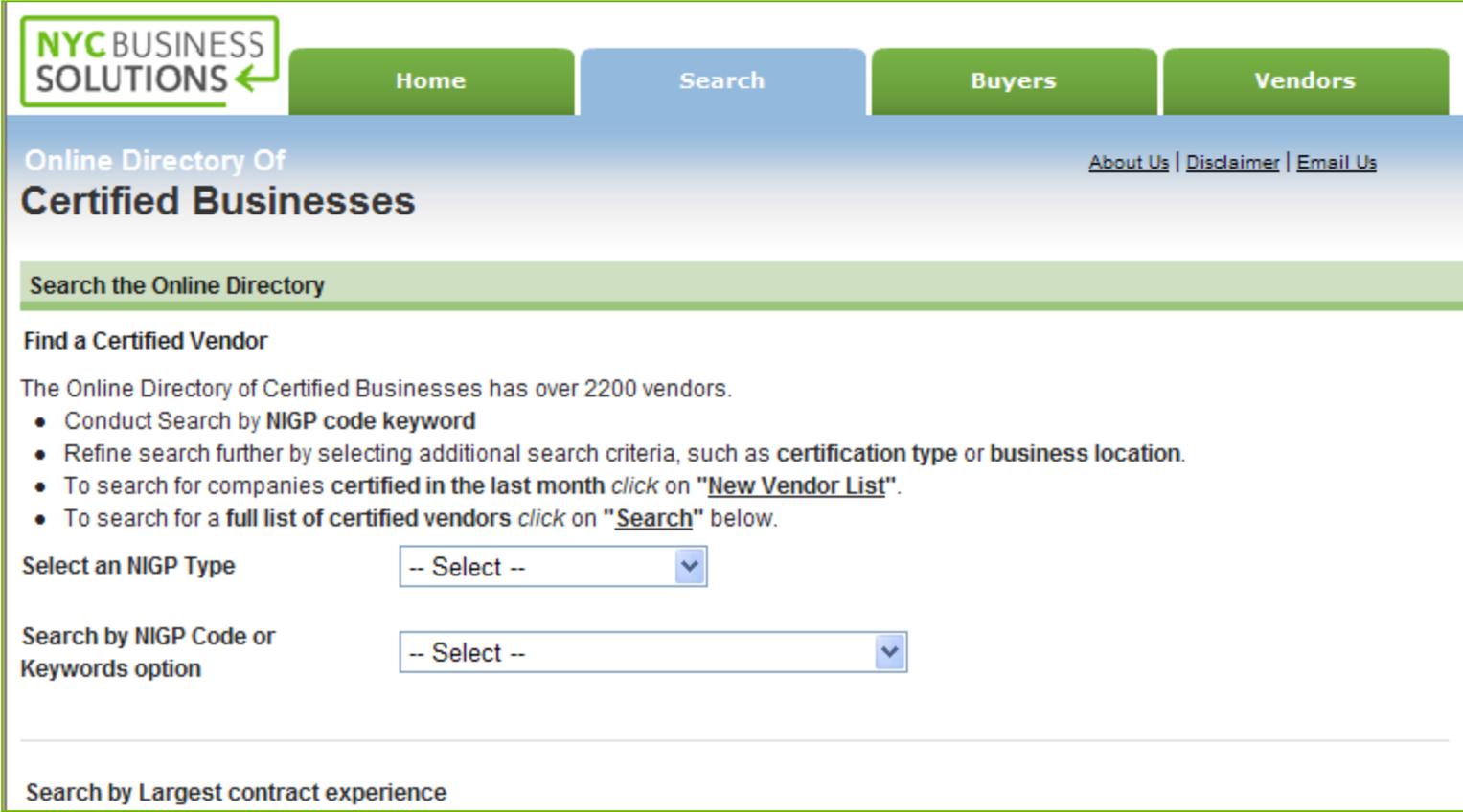


# How to Find Qualified M/WBEs

**ACCESS** the **Online Directory of Certified Businesses**  
[www.nyc.gov/buycertified](http://www.nyc.gov/buycertified)



**NYC BUSINESS SOLUTIONS** ←

Home Search Buyers Vendors

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Search the Online Directory

Find a Certified Vendor

The Online Directory of Certified Businesses has over 2200 vendors.

- Conduct Search by **NIGP code keyword**
- Refine search further by selecting additional search criteria, such as **certification type** or **business location**.
- To search for companies **certified in the last month** click on "[New Vendor List](#)".
- To search for a **full list of certified vendors** click on "[Search](#)" below.

Select an NIGP Type

Search by NIGP Code or Keywords option

Search by Largest contract experience

# Define Your Search Criteria: Company Name

## Search by company name:

If you know the name or part of the name of the company you're looking for, type part or all of the name in the 'Company Name' field

Scroll down to the bottom of the screen and type part of the business name. For example, if you want Chapman Plumbers type in "chapman" or "chapman plumb".

Select additional categories to define your search

Certified as  MBE  WBE  LBE  EBE

Owner Ethnicity  BLACK  
 HISPANIC  
 ASIAN  
 NATIVE AMERICAN  
 NON-MINORITY

Location *(Use Ctrl+Click to Select Multiple locations)*

- Select All
- NY-Bronx
- NY-Kings
- NY-Nassau
- NY-Queens
- NY-Richmond
- NY-Rockland
- NY-Suffolk
- NY-Westchester
- NY-New York

Zip Code

Company Name

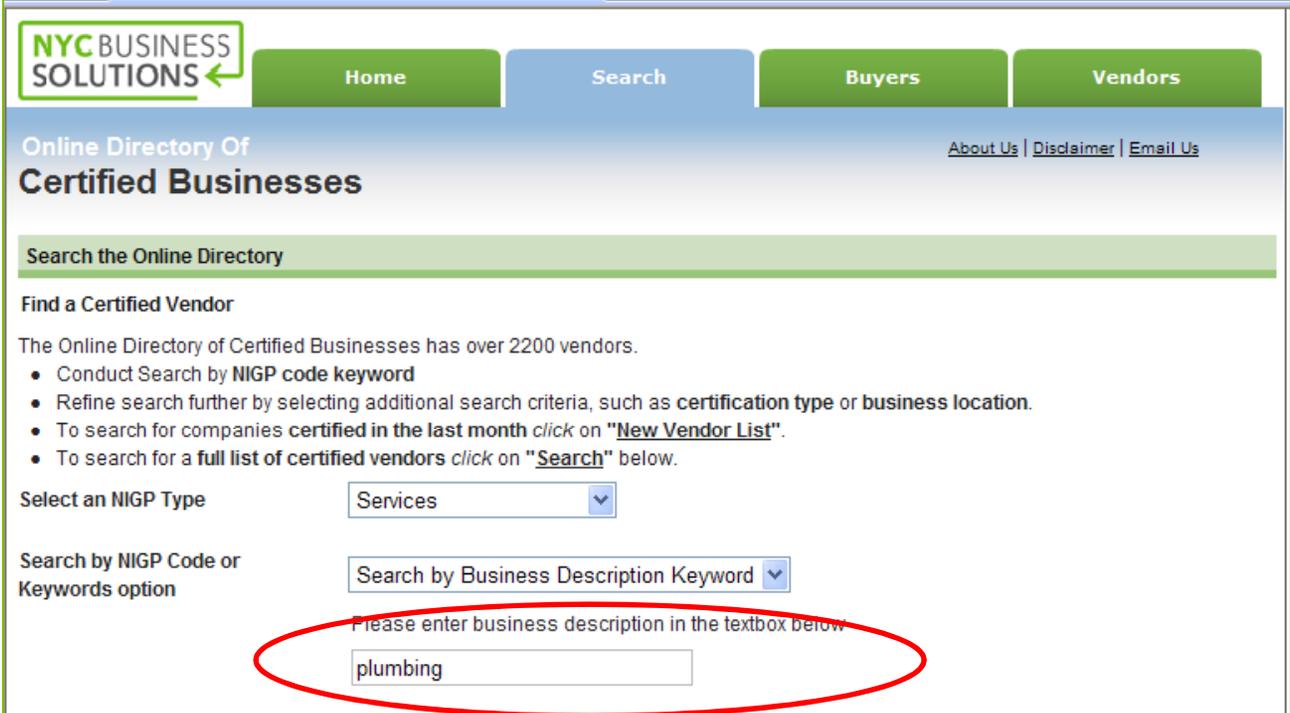
Search    Reset Search    New Vendor List

# Define Your Search Criteria: Business Description

Click on the “Search” tab then scroll to view the second drop-down menu.

The “**Business Description keyword**” option enables you to search the content of a company’s description for the goods or services.

For example, search “carpentry” or “plumbing” and you will get vendors that include those words in the description of their services. Or search “plumb” to get plumbers and plumbing supply. Note: the search results vary greatly depending on the exact letters you include. Check out these examples:



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Home Search Buyers Vendors

Online Directory Of Certified Businesses

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Select an NIGP Type

Search by NIGP Code or Keywords option

Please enter business description in the textbox below

Search Term	Results
“Carpentry”	118 companies
“Carpenter”	1 company
“Plumbers”	1 company
“Plumber”	2 companies
“Plumbing”	54 companies

# Define Your Search Criteria: NIGP Code / NIGP Keyword

NIGP codes are 5-digit numbers used to identify goods and services. City-certified companies select codes to describe the scope of their business. In the first drop-down menu, select “goods” or “services”, in the second select “NIGP code” or “NIGP keyword”.

To select multiple codes, hold down the “Ctrl” button on your keyboard.

If you’ve selected multiple primary codes on the left then all of the related sub-codes for each of them will display in the box on the right.

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## Online Directory Of Certified Businesses

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**Search the Online Directory**

**Find a Certified Vendor**

The Online Directory of Certified Businesses has over 2200 vendors.

- Conduct Search by **NIGP code keyword**
- Refine search further by selecting additional search criteria, such as **certification type** or **business location**.
- To search for companies **certified in the last month** click on **"New Vendor List"**.
- To search for a **full list of certified vendors** click on **"Search"** below.

Select an NIGP Type Services

Search by NIGP Code or Keywords option Search by NIGP Code

When searching by NIGP Code please perform the following steps:

- Select NIGP class
- Select NIGP sub class

COMMODITY CODE:

**NIGP class - sub class Code**

*Use Ctrl+Click to select multiple NIGP class codes.*

- 905 - AIRCRAFT OPERATIONS SERVICES
- 906 - ARCHITECTURAL SERVICES, PROFESSIONAL
- 907 - ARCHITECTURAL AND ENGINEERING SERVICES, NON
- 908 - BOOKBINDING, REBINDING, AND REPAIRING
- 909 - BUILDING CONSTRUCTION SERVICES, NEW
- 910 - BUILDING MAINTENANCE AND REPAIR SERVICES
- 912 - CONSTRUCTION SERVICES, GENERAL
- 913 - CONSTRUCTION SERVICES, HEAVY
- 914 - CONSTRUCTION SERVICES, TRADE (NEW CONSTRU
- 915 - COMMUNICATIONS AND MEDIA RELATED SERVICES
- 918 - CONSULTING SERVICES
- 920 - DATA PROCESSING SERVICES AND SOFTWARE

*Use Ctrl+Click to select multiple NIGP sub class codes. You may select up to 200 sub class codes.*

- 91083 - SANDBLASTING BUILDINGS (SEE 968-67 FOR ALL C
- 91427 - CARPENTRY
- 91430 - CONCRETE
- 91438 - ELECTRICAL
- 91447 - GLASS AND GLAZING
- 91450 - HEATING, VENTILATING AND AIR CONDITIONING (HV
- 91453 - INSULATION
- 91455 - MASONRY
- 91458 - METAL WORK
- 91461 - PAINTING
- 91464 - PLASTERING
- 91465 - PLASTICS

# Define Your Search Criteria: Previous Contract Value, Certification Type, Location

Scroll down to choose additional search parameters, such as size of previous jobs; certification type or ethnicity; business location or zip code.

For example, you may want results to yield only those mechanical contractors that have worked on projects “Greater than or equal to \$1,000,000”.

Just leave blank or skip whichever fields you do NOT want to limit your search by.

Then click “Search” 

Select an NIGP Type Services

Search by NIGP Code or Keywords option Search by Business Description Keyword

Please enter business description in the textbox below

---

**Search by Largest contract experience**

Search for companies with largest contract experience Greater than or equal to  250,000

---

Select additional categories to define your search

Certified as  MBE  WBE  LBE  EBE

Owner Ethnicity  BLACK  
 HISPANIC  
 ASIAN  
 NATIVE AMERICAN  
 NON-MINORITY

Location *(Use Ctrl+Click to Select Multiple Locations)*

Select All

NY-Bronx

NY-Kings

NY-Nassau

NY-Queens

NY-New York

Zip Code

Company Name

# Refine Your Search

To find out more information about a firm, click on their name to view their Vendor Profile

<a href="#">A &amp; J Consulting Engineering Services, P.C.</a>	MBE	Asian	Jay Agarwal Tel: (973) 777-9696 Fax: (973) 777-5528 <a href="mailto:jagarwal@anengineer.com">jagarwal@anengineer.com</a>	Clifton NJ 07012	\$2,000,000
<a href="#">A. G. Consulting Engineering, PC</a>	MBE	Asian	Ariganjan S. Guleria PE Tel: (212) 268-0950	New York NY 10001	\$750,000,000
<a href="#">Arora Engineers, Inc.</a>	MBE				

**Vendor Profile**

<b>Company Information</b>		<b>Experience</b>	
<b>Name(Formal):</b>	A. G. Consulting Engineering, PC	<b>Name of Client:</b>	ARUP/NYCT
<b>Name(DBA):</b>		<b>Value of Job:</b>	\$750,000,000
<b>Business Description:</b>	Mechanical, electrical, plumbing, fire protection, civil and structural engineering design and construction management services. <<	<b>Date of Work:</b>	Oct 2008
<b>Address:</b>	260 West 35th Street 13th floor New York, New York 10001	<b>Description of Work:</b>	Professional Engineering Design and Construction Management Services <<
<b>Contact:</b>	Ariganjan S. Guleria PE	<b>Name of Client:</b>	Kiss & Cathcart Arch./ NYC DEP/ DDC
<b>Tel:</b>	(212) 268-0950	<b>Value of Job:</b>	\$25,000,000
<b>Fax:</b>	(212) 268-7497	<b>Date of Work:</b>	Jan 2008
<b>E-Mail:</b>	<a href="mailto:aqceng@aqceng.com">aqceng@aqceng.com</a>	<b>Description of Work:</b>	Professional Engineering Design and Construction Management Services <<
<b>Website:</b>	<a href="http://www.aqceng.com">http://www.aqceng.com</a>	<b>Name of Client:</b>	Ismael Leyva Arch/NYC ACS
<b>Date of Establishment:</b>	Aug 1999	<b>Value of Job:</b>	\$15,000,000
<b>Certification Information</b>		<b>Date of Work:</b>	Jan 2008
<b>Certified as:</b>	MBE	<b>Description of Work:</b>	Professional Engineering Design and Construction Management Services <<
<b>Certification valid thru:</b>	Jan 2014		
<b>Owner Ethnicity:</b>	Asian		
<b>Region Served</b>			
<b>Region:</b>	National		

To learn how to update the above information, click [here](#)

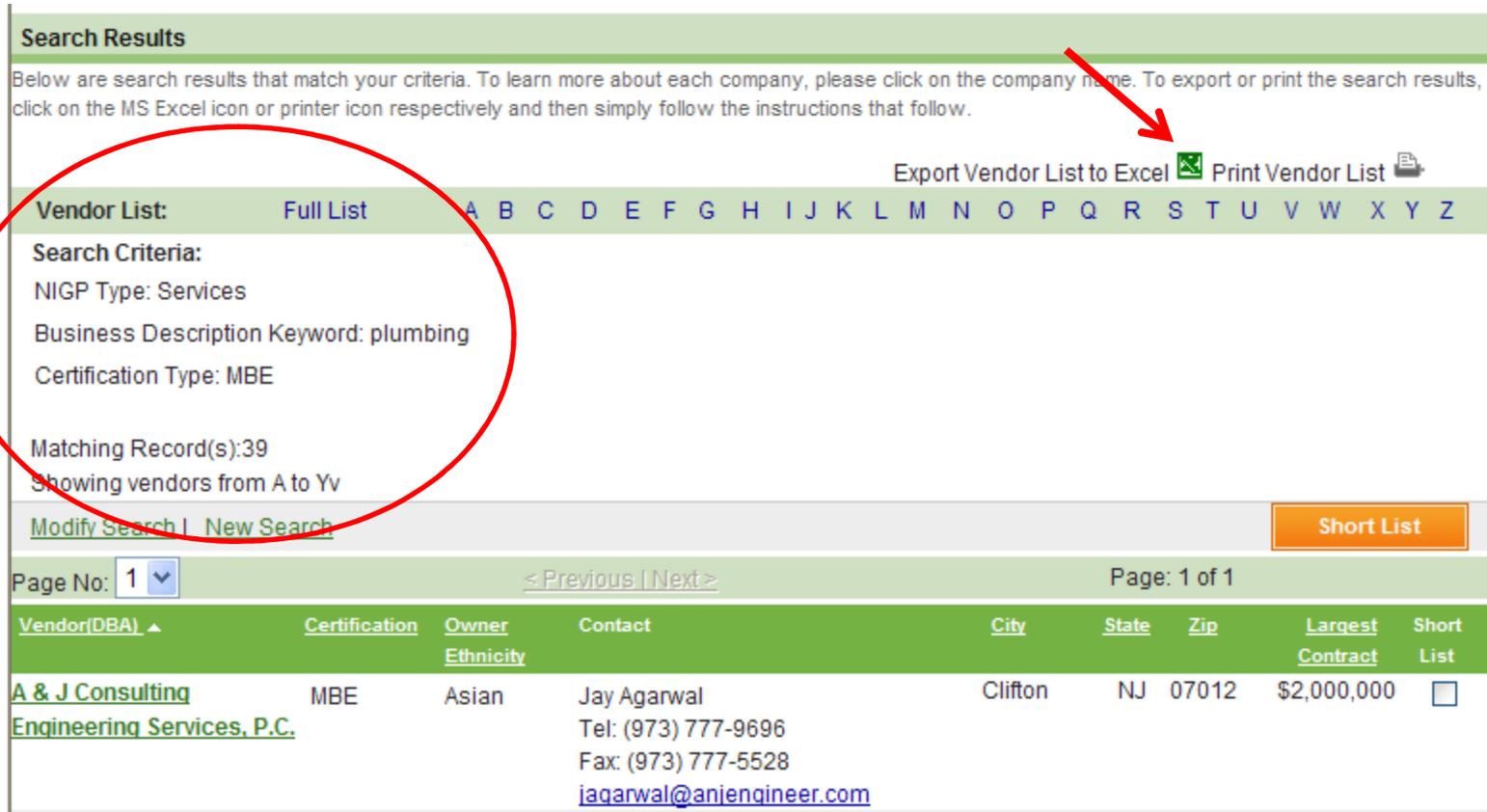
**NYC Vendor Search**

**Previous work experience**

# Conduct Outreach

You can **export** all search results into Excel by clicking on the green excel icon at the top right of the Search results page. Use this to create mailing lists and call logs. Once you've pulled a list and exported it into Excel you can further refine this list by reviewing the work experience which is listed in "column V" for each firm.

Review your 'Search Criteria' and 'Modify Search' if the results are not what you wanted



**Search Results**

Below are search results that match your criteria. To learn more about each company, please click on the company name. To export or print the search results, click on the MS Excel icon or printer icon respectively and then simply follow the instructions that follow.

Export Vendor List to Excel  Print Vendor List 

Vendor List: [Full List](#) A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

**Search Criteria:**  
NIGP Type: Services  
Business Description Keyword: plumbing  
Certification Type: MBE

Matching Record(s): 39  
Showing vendors from A to Yv

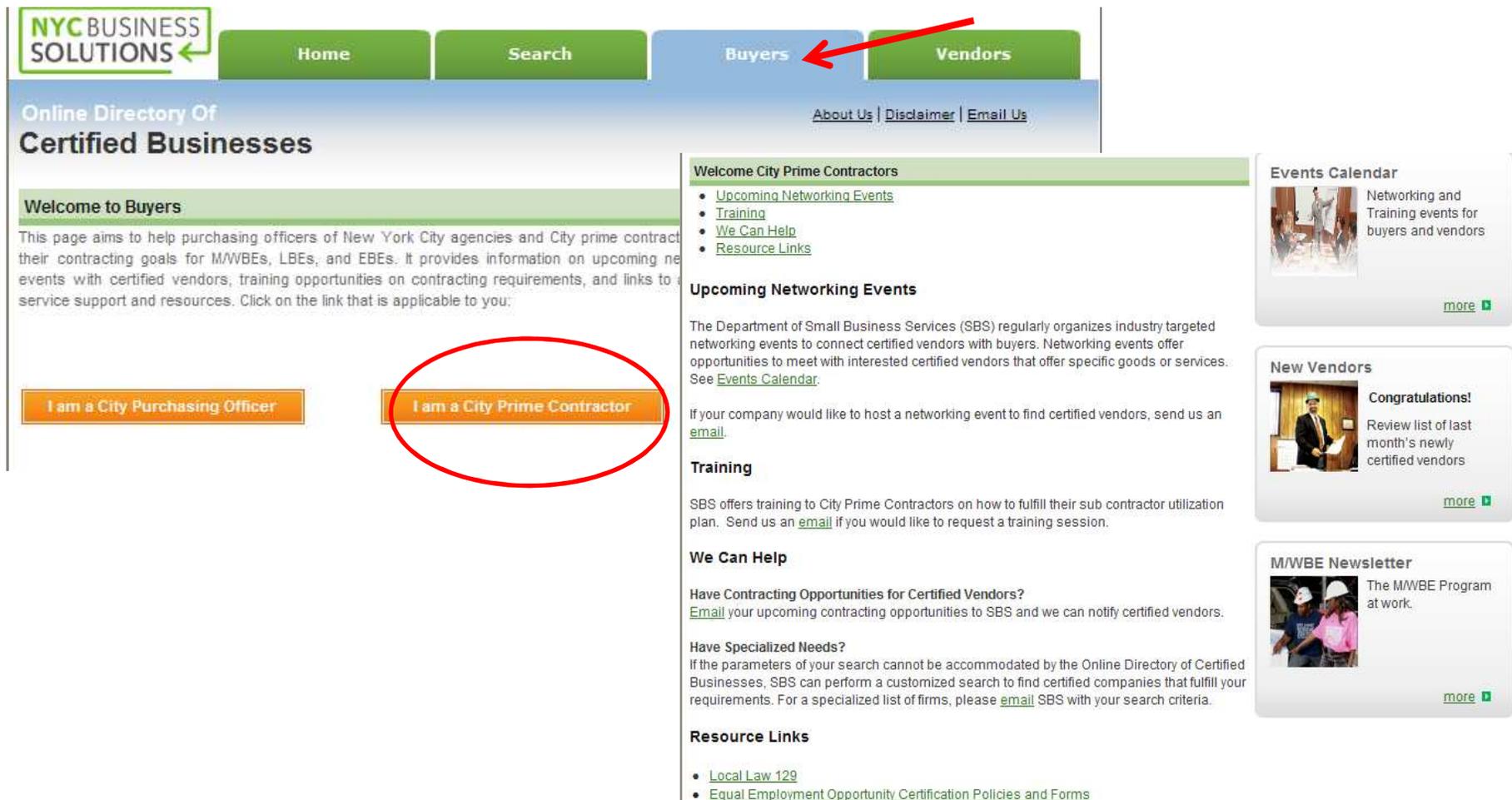
[Modify Search](#) | [New Search](#) [Short List](#)

Page No:  < Previous | Next > Page: 1 of 1

Vendor(DBA) ▲	Certification	Owner Ethnicity	Contact	City	State	Zip	Largest Contract	Short List
<a href="#">A &amp; J Consulting Engineering Services, P.C.</a>	MBE	Asian	Jay Agarwal Tel: (973) 777-9696 Fax: (973) 777-5528 <a href="mailto:jaagarwal@anijengineer.com">jaagarwal@anijengineer.com</a>	Clifton	NJ	07012	\$2,000,000	<input type="checkbox"/>

# Expand Your Efforts

For more information: Access resource links, news about upcoming events, request a training or assistance. Click on “**Buyers**” tab. Scroll down and select “**I’m a City Prime Contractor**”.



The screenshot shows the NYC Business Solutions website interface. At the top, there is a navigation bar with tabs for Home, Search, Buyers, and Vendors. The 'Buyers' tab is highlighted with a red arrow. Below the navigation bar, the main content area is titled 'Online Directory Of Certified Businesses'. On the left side, there are two buttons: 'I am a City Purchasing Officer' and 'I am a City Prime Contractor', with the latter being circled in red. The right side of the page features several informational sections: 'Welcome City Prime Contractors' with links to 'Upcoming Networking Events', 'Training', 'We Can Help', and 'Resource Links'; 'Upcoming Networking Events' with a paragraph about SBS events and an email link; 'Training' with a paragraph about SBS training for City Prime Contractors and an email link; 'We Can Help' with two sub-sections: 'Have Contracting Opportunities for Certified Vendors?' and 'Have Specialized Needs?'; and 'Resource Links' with links to 'Local Law 129' and 'Equal Employment Opportunity Certification Policies and Forms'. On the far right, there are three smaller boxes: 'Events Calendar' with a photo of a networking event and a 'more' link; 'New Vendors' with a photo of a man in a suit and a 'more' link; and 'M/WBE Newsletter' with a photo of two people in hard hats and a 'more' link.

## Resources for LL129 Minority and Women-owned Business Enterprise (M/WBE) Program Implementation

### Program Assistance for Prime Contractors:

- **Online Directory of Certified Businesses** - log on to [www.nyc.gov/buycertified](http://www.nyc.gov/buycertified) to search for certified businesses by business description, commodity code(s), or previous contract size
- **Buyer Services** – contact us for assistance completing Schedule B / Subcontractor Utilization Plans with your bid package, identifying M/WBE vendors, and/or verifying a firm’s certification status. [buyer@sbs.nyc.gov](mailto:buyer@sbs.nyc.gov) / 212-513-6356

### Refer eligible firms to get certified:

- Visit [www.nyc.gov/getcertified](http://www.nyc.gov/getcertified) to submit a certification application
- Call 212-513-6311 to speak to a certification analyst and learn how to access FREE application assistance
- Attend a **Certification Prep Course** held every 3<sup>rd</sup> Thursday of the month and 4<sup>th</sup> Wednesday of the month – register online at [www.nyc.gov/businesssolutions](http://www.nyc.gov/businesssolutions) click on Selling to Government

### M/WBEs certified with the following entities may be eligible for expedited certification

- The School Construction Authority (SCA)
- New York State Department of Economic Development
- New York and New Jersey Minority Supplier Development Council
- The Port Authority of New York and New Jersey
- Women Presidents’ Educational Organization

### Important Information

The contractor’s performance in meeting M/WBE Subcontractor utilization goals is a component of the overall contract performance evaluation.